

Education Committee Minutes

Coatesville Area Senior High School Auditorium

June 11, 2019 - 6:00 PM

(1st Committee Meeting of the Evening)

CHAIRPERSON: Robert J. Fisher
BOARD MEMBERS: Henry J. Assetto and Robert T. Marshall, Jr. (*absent*)
SUBSTITUTE: James Hills
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: 6:03 p.m.

APPROVAL of MINUTES

Approval of the May 14, 2019 Education Committee meeting minutes. ([Enclosure](#))

Motion: James Hills Second: Henry Assetto Vote: 3-0

AGENDA ITEMS

A. Field Trip Request – Spanish Honors Class - Costa Rica

RECOMMENDED MOTION: That the Board of School Directors approve the field trip request to Costa Rica, as presented. ([Confidential Enclosure](#))

Motion: Henry Assetto Second: James Hill Vote: 3-0

B. Request for Overnight Trip – Cheerleading Team Camp

RECOMMENDED MOTION: That the Board of School Directors approve the overnight trip request for the cheerleading team to attend camp and focus on team building and cheer routines. ([Confidential Enclosure](#))

Motion: Henry Assetto Second: James Hill Vote: 3-0

C. Request for Overnight Trip – Football Team Camp

RECOMMENDED MOTION: That the Board of School Directors approve the overnight trip request for the football team to attend camp and focus on team play, coaching staff, and specialty areas such as kicking and punting. ([Confidential Enclosure](#))

Motion: Henry Assetto Second: James Hill Vote: 3-0

D. A-TSI School Improvement Plans: Rainbow, Reeceville, North Brandywine and CASHS

RECOMMENDED MOTION: That the Board of School Directors approve the A-TSI School Improvement Plans for Rainbow ES, Reeceville ES, North Brandywine MS and CASH, as presented. ([Enclosure](#))

Motion: James Hill Second: Henry Assetto Vote: 3-0

E. Permission to do Research

RECOMMENDED MOTION: That the Board of School Directors grant permission for educational research, as presented. ([Enclosure](#))

Motion: Henry Assetto

Second: James Hill

Vote: 3-0

F. Discipline Code of Conduct

RECOMMENDED MOTION: That the Board of School Directors approve the Discipline Code of Conduct, as presented. ([Enclosure](#))

Motion: James Hill

Second: Henry Assetto

Vote: 3-0

INFORMATIONAL ITEM(S)

- A-TSI School Improvement Plans
- Discipline Committees
- Discipline Code of Conduct ([Enclosure](#))
- AFJROTC
- Enrollment reports for the month ending month ending May 2019 ([Enclosure](#))

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

- 1) Amelia Mills – A-TSI School Improvement Plans
- 2) Robin Seagreaves

ADJOURNMENT

This meeting adjourned at 7:29 p.m.

Anyone wishing to view the video of this meeting may visit our website.

Operations Committee Minutes

Coatesville Area Senior High School Auditorium

June 11, 2019 - 6:00 PM

(2nd Committee Meeting of the Evening)

CHAIRPERSON: Ann Wuertz
BOARD MEMBERS: Brandon J. Rhone (*absent*) and Tyrone Carter
SUBSTITUTE: Henry Assetto
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: 7:29 p.m.

APPROVAL of MINUTES

Approval of the May 14, 2019 Operations Committee meeting minutes. ([Enclosure](#))

Motion: Henry Assetto Second: Tyrone Carter Vote: 3-0

AGENDA ITEMS

A. Request to Waive Fees – CrossFit Elation Challenge – C.A.S.H. Stadium and MP Fields

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$5,475 for use of the stadium and fields for the CrossFit Elation Challenge on August 17th. The Football Booster Club is willing to pay custodial fees of \$379.50 for this event. ([Enclosure](#))

Motion: Henry Assetto Second: Tyrone Carter Vote: 3-0

B. Request to Waive Fees – SVS Sports Mini-Camp – C.A.S.H. Stadium

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$1,317.50 for use of the stadium for an SVS sports mini-camp on July 7th from 9 am to 12 pm. The Football Booster Club is willing to pay custodial fees in the amount of \$165 for this event. ([Enclosure](#))

Motion: Henry Assetto Second: Tyrone Carter Vote: 3-0

C. Request to Waive Fees – West Chester NFL Flag Football Camp – C.A.S.H. MP Field

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$3,100 for use of the Campus multi-purpose field for a youth football camp provided by the West Chester NFL Flag Football League on July 12th and 13th from 9 am to 3 pm, as presented. The organization is willing to pay custodial fees in the amount of \$528. ([Enclosure](#))

Motion: Henry Assetto Second: Tyrone Carter Vote: 3-0

D. Request to Waive Fees – YMWIC – C.A.S.H. Swimming Pool

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$400 for use of the CASH pool for an underwater robotics club July 18th and July 23rd from 9-11 a.m. YWMIC is willing to pay custodial fees in the amount of \$132. ([Enclosure](#))

Motion: Henry Assetto Second: Tyrone Carter Vote: 3-0

INFORMATIONAL ITEM(S)

- Food Service Reimbursement/Participation Report for the month ending May 2019. ([Enclosure](#))

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT

This meeting adjourned at 7:35 p.m.

Anyone wishing to view the video of this meeting may visit our website.

Finance Committee Minutes

Coatesville Area Senior High School Auditorium

June 11, 2019 - 6:00 PM

(3rd Committee Meeting of the Evening)

CHAIRPERSON: Thomas N. Keech
BOARD MEMBERS: James Hills and Ann M. Wuertz
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: 7:35 p.m.

APPROVAL of MINUTES

Approval of the May 14, 2019 Finance Committee meeting minutes. ([Enclosure](#))

Motion: Ann Wuertz Second: James Hills Vote: 3-0

AGENDA ITEMS

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the enclosed financial statements/bills payable list, as presented. ([Enclosure](#))

Motion: Ann Wuertz Second: James Hills Vote: 3-0

B. 2019-2020 General Fund Budget and Tax Resolution

RECOMMENDED MOTION: That the Board of School Directors approve the General Fund Budget and Tax Resolution, as presented, in the amount of \$180,688,583 for the 2019-2020 Fiscal Year with a real estate tax rate of 38.2018 Mills of the assessed valuation, \$3.82018 per \$100 of assessed value, (an increase of 3.9%) and a Realty Transfer Tax of 0.5%; an Earned Income Tax of 0.5%; and a Local Service Tax of \$5.00 (*no change in those taxes*). ([Enclosure](#))

Motion: Ann Wuertz Second: James Hills Vote: 3-0

C. Homestead/Farmstead Resolution for 2019-2020

RECOMMENDED MOTION: That the Board of School Directors approve the Homestead/Farmstead Property Tax Reduction amounts, as presented, in the amount of \$258.40 per Homestead/Farmstead with an assessed value exclusion of \$6,764 per Homestead/Farmstead. ([Enclosure](#))

Motion: Ann Wuertz Second: James Hills Vote: 3-0

D. BerkOne, Inc. Transportation - Letter of Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the Agreement between CASD and BerkOne, Inc. for the production and mailing costs of transportation letters for the 2019-2020 school year, in the amount of \$3,500 plus postage, as presented. ([Enclosure](#))

Motion: Ann Wuertz Second: James Hills Vote: 3-0

The remaining Special Education Supervisors will support both middle schools, two high schools and all Early Intervention.

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

S. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Messenger, Heather, Assistant Principal for Scott Middle School and the Coatesville Cyber Academy. Letter Dated: 5/19/2019. Reason: Personal. Effective: 7/18/2019.

b. CATA

- 1) Abbasi, Eileen, Chemistry and Biology Teacher for Coatesville Area Senior High School. Letter Dated: 5/29/2019. Reason: Personal. Effective: 6/7/2019.
- 2) Flad, Deborah, Family and Consumer Science Teacher for South Brandywine Middle School. Letter Dated: 5/31/2019. Reason: Personal. Effective: 6/7/2019.
- 3) Wallace, Wayne, Physical Education Teacher for Reeceville Elementary School. Letter Dated: 5/21/2019. Reason: Retirement. Effective: 5/21/2019.

c. EXTRA DUTY

- 1) Westmoreland, Willie, Boys' Head Tennis Coach for the Coatesville Area High School Campus. Letter Dated: 5/31/2019. Reason: Personal. Effective: 6/1/2019.

d. FEDERATION

- 1) Porcelli, Tina, 3.75 Hour Food Service General Utility Worker for the Coatesville Area Intermediate High School. Letter Dated: 5/28/2019. Reason: Personal. Effective: 5/24/2019.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Ickes, Kelly, LTS Math Teacher for the Coatesville Area Intermediate High School. Salary: \$45,831 (prorated). Level: B. Step: 2. Temporary Substitute Contract.

Degree: BS—Secondary Education, Mathematics, Penn State University.
Certification: Mathematics 7-12. Effective: 8/19/2019—1/23/2020. SP4: Staff.

b. EXTRA DUTY

- 1) Barnes, John, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 2) Brosius, William, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 3) Chain, John, Summer School Lead Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 4) Cole, Kelly, Summer School Lead Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 5) Deck, Elizabeth, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Approved. Pending 168 Forms.
- 6) Dohmson, Trish, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 7) Elicker, Kathleen, Summer School Substitute Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 8) Froggatt, Bill, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 9) Jones, Heather, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 10) Martin, Ashlea, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 11) McCarthy, Dennis, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 12) McIlhenny, Melissa, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 13) Nichols, Thomas, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 14) Olseski, Anthony, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.

- 15) Pierce, Courtni, Summer School Substitute Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 16) Quinn, Gwen, Summer School Lead Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 17) Riker, Brian, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 18) Rinehart, Meredith, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 19) Rusnak, Hillory, Summer School Lead Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 20) Schreiber, Stephen, Baseball Coach for North Brandywine Middle School. Posted: 12/14/2018. Salary: \$2,235.75 (prorated). Effective: 2018—2019 School Year. SP4: Staff.
- 21) Schuler, Jamie, Summer School Substitute Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 22) Smith, Emily, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Approved. Pending 168 Forms.
- 23) Smith, Justin, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 24) Ulkloss, Brian, Pilot Club Robotics Advisor for the Coatesville Area Intermediate High School. Salary: \$555. Effective: 2018—2019 School Year. SP4: Staff.
- 25) Ulkloss, Brian, Pilot Club STEM Advisor for the Coatesville Area Intermediate High School. Salary: \$495. Effective: 2018—2019 School Year. SP4: Staff.
- 26) Viscuso, Ashley, 8th Grade Lacrosse Coach for North Brandywine Middle School. Posted: 1/31/2019. Salary: \$1,783.50 (prorated). Effective: 2018—2019 School Year. SP4: Staff.
- 27) Warren, Jason, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 28) Warren-Ward, Octavia, Pilot Club Robotics Advisor for the Coatesville Area Senior High School. Salary: \$555. Effective: 2018—2019 School Year. SP4: Staff.
- 29) Waters, Mia, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.

- 30) Williamson, Michael. Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.

3. Leave of Absence

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave of Absence as indicated:

a. CATA

- 1) Dehaut, Michael, Teacher for Caln Elementary School. Effective: 4/29/2019—6/7/2019.
- 2) Henry, Damien, Teacher for North Brandywine Middle School. Effective: 5/13/2019—Intermittent.
- 3) Parker, Tracey, Teacher for the Coatesville Area Senior High School. Effective: 5/20/2019—6/7/2019.
- 4) Rumford, Karena, Guidance Counselor for Rainbow Elementary School. Effective: 4/29/2019—11/22/2019.
- 5) Stem, Sami Lynn, Special Education Teacher for the Coatesville Area Senior High School. Effective: 8/20/2019—11/15/2019.

b. CATSS

- 1) Grant, Dianne, Aide for East Fallowfield Elementary School. Effective: 5/14/2019—6/6/2019.
- 2) Vazquez-Sanchez, Maria, Receptionist for the Coatesville Area School District. Effective: 4/30/2019—7/2/2019.

4. Involuntary Transfers

RECOMMENDED MOTION: That the Board of School Directors approve the involuntary Transfer of:

a. CATSS

- 1) Kadel, Kathy, move from Principal's Secretary for South Brandywine Middle School to Principal's Secretary for North Brandywine Middle School. Effective: 2019—2020 School Year.
- 2) Shumate, Susan, move from Assistant Principal's Secretary for South Brandywine Middle School to Assistant Principal's Secretary for Scott Middle School. Effective: 2019—2020 School Year.

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

INFORMATIONAL ITEM(S)

- Budget

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

- 1) Allen McLellan – Budget
- 2) Angela Brownwell – Budget and taxes
- 3) Kerri Verna – NBMS & Scott MS Grade Configuration
- 4) Lyrin Yacoe – MindUP
- 5) Robin Seagreaves - Taxes
- 6) Tammy Vondra – NBMS & Scott MS Grade Configuration, Scott Field & HP Chromebooks
- 7) Mary Morris

ADJOURNMENT

This meeting adjourned at 8:21 p.m.

Anyone wishing to view the video of this meeting may visit our website.

Policy Committee Minutes
Coatesville Area Senior High School Auditorium
June 11, 2019 - 6:00 PM
(4th Committee Meeting of the Evening)

CHAIRPERSON: Robert T. Marshall, Jr. (*Absent*)
SUPSTITUTES: Robert Fisher, James Hills and Ann Wuertz
BOARD MEMBERS: Brandon J. Rhone (*Absent*) and Thomas Siedenbuehl (*Absent*)
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: 8:21 p.m.

APPROVAL of MINUTES

Approval of the May 14, 2019 Policy Committee meeting minutes. ([Enclosure](#))

Motion: Ann Wuertz Second: James Hills Vote: 3-0

AGENDA ITEMS

A. Policy 627 – District Initiated Real Estate Tax Assessment Appeals – 2nd Reading

RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 627, as presented. ([Enclosure](#))

Motion: AnnWuertz Second: James Hills Vote: 3-0

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT

This meeting adjourned at 8:22 p.m.

Anyone wishing to view the video of this meeting may visit our website.